

**DOWTOWN DEVELOPMENT AUTHORITY  
VILLAGE OF KENT CITY – MEETING MINUTES  
And INFORMATION MEETING  
Tuesday, January 28, 2020  
6:00 p.m.  
83 Spring Street, Kent City MI**

1. Chairman Bostwick called the meeting to order at 6:02 p.m.  
Members Present: Andrew Bostwick Jason Fulton, Liz Knapp, Nick Lewis and Bert Rose. Sharon Olson arrived at 7:10 p.m.  
Member Absent: Glenn Crabtree and Kathy Ignasiak [sick]

2. **Motion** by Lewis, 2<sup>nd</sup> by Rose to approve the October meeting minutes with no changes.  
Vote: 5 Ayes; 0 Nays. Motion CARRIED

3. **Motion** by Lewis, 2<sup>nd</sup> by Rose to approve the agenda with the addition of Welcome Sign ~ wall on Main St.  
Vote: 5 Ayes; 0 Nays. Motion CARRIED

4. Public comment – No public present.

5. Finance Report – Balance as of 12/31/2019  
**\$279.00 Checkbook Balance**  
**\$110,384.69 Savings Balance**

**Motion** by Lewis, 2<sup>nd</sup> by Knapp to approve payment to the General Fund for the amount of Eight hundred, Seventy and 58/100 (\$870.58) dollars.

Roll call Vote:

Ayes: Fulton, Knapp, Lewis, Rose and Bostwick.

Nays: None.

Motion CARRIED

6. Business

- A. Information Meeting – per Act 57 Requirements. No public present.

- B. Report on Main Street parking lot project behind pavilion

A CDBG grant is being submitted for the paving parking lot project. The BZA has a meeting in February for an application requesting parking variance for Grice's. Per that meeting, the property will be deeded.

- C. Review Purpose of the DDA – There was discussion to contact the other community organizations to organize a fun day. Pick a date in September for a fall event. Jason has information to share to organize a festival. Ideas were shared. This will be on the next meeting agenda. There was discussion about 97 S. Main Street building. Is it up for tax sale? The SEV is \$13,000.
  
- D. Halloween Fest Report & Thank You letter from Kent District Library – Using the township hall worked quite well. Plan to reserve it for 2020 in case of inclement weather.
  
- E. Election of Officers

Nominated by Rose/Lewis	Chair	Andrew Bostwick
Nominated by Rose/Lewis	Vice Chair	Jason Fulton
Nominated by Rose/Fulton	Treasurer	Nick Lewis
Nominated by Knapp/Rose	Secretary	Sharon Olson
Vote: 5 Ayes; 0 Nays.		Motion CARRIED
  
- F. Next meeting date: Tuesday, March 24<sup>th</sup> at 6:00 p.m.
  
- G. Andrew felt we have enough welcome signs with the 3 we have coming into town. He would like to see the wall to the north of the tracks on Main Street used for event noticing.
  
- 7. Other Comments – None.

Chairman Bostwick adjourned the meeting at 7:06 p.m.

Respectfully submitted,

Mary Portell, Appointed Secretary