

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
September 13, 2018
83 Spring Street, Kent City MI**

2018-96 CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 p.m. by President Pro-tem Rose.

Council present: Erik Bitely, Steve Buckner, Jill Krikke, Bert Rose and Rood Vaughan.

Council absent: Merry Barron and John Petruska.

Officers present: Mary Portell, Clerk and Debbie Forth, Treasurer.

Others present: None.

2018-97 **Motion** by Vaughan, 2nd by Krikke to approve the August 9, 2018 meeting minutes to change the zoning administrators report 61 S. 2nd ..if the stuff is gone.
Vote: 6 Ayes; 0 Nays. Motion CARRIED

2018-98 PUBLIC TIME OTHER THAN AGENDA ITEMS – None.

2018-99 CORRESPONENCE ~ None.

2018-100 APPROVAL OF AGENDA

Motion by Krikke, 2nd by Vaughan to approve the agenda with the following changes: add appointments for H.R. and Sewer committee, discussion of Vice Chair for P.C. and Phone & Keys to President Pro-tem.

Vote: 6 Ayes; 0 Nays. Motion CARRIED

2018-101 PUBLIC COMMENT ON AGENDA ITEMS – None.

2018-102 REPORTS

Human Resource – John Petruska

Motion by Buckner, 2nd by Bitely to authorize the expense of \$410 for Steve Evink and Jay Pike to attend the Maintenance Seminar October 23, 2018 sponsored by MWEA in Grand Rapids.

Vote: 5 Ayes; 0 Nays. Motion CARRIED

Motion by Bitely, 2nd by Krikke to authorize payment of \$455 for MRWA membership dues.

Vote: 5 Ayes; 0 Nays. Motion CARRIED

Sewer Committee – Mary Portell

Meadow Gardens Estate – final blue prints Revised 8/27/18 came today. Storm Water application has been completed. Deed

Street Report – Erik Bitely

Superior Asphalt – came back and fixed a few areas to our satisfaction. Erik will inspect College and East.

Other Reports

- A. Clerk's 9/11/18 Written Report. Pavilion Rental – a park renter suggested the village purchase slide-in-tables for the elderly and more parking space – discuss at budget workshop.
- B. Treasurer's 8/31/18 Written Report.
- C. Zoning Administrator's 9/11/18 Written Report for 8/2/18 – 9/6/18
- D. Fire Report for August was distributed.
- E.

2018-102

APPOINTMENTS / RESIGNATIONS

- A. **Motion** by Buckner, 2nd by Vaughan to appoint Erik Bitely on the H.R. Committee.
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- B. **Motion** by Krikke, 2nd by Vaughan to appoint Bert Rose on the Sewer Committee.
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- C. There was discussion if a Village Trustee should hold the office of Vice Chair on the Planning Commission. The reason this was questions is the Vice Chair serves as successor to the Chair. Steve Buckner was selected to serve as Vice Chair at the September meeting. Steve provided information that an ex officio member of the Planning Commission is not eligible to serve as chairperson, but the office of vice-chairperson and secretary is not included.

2018-103

FINANCE

- A. **Motion** by Krikke, 2nd by Vaughan to approve the bills for the amount of Fifty-seven thousand, nine hundred seventy-four and 07/100 (\$57,974.07) dollars and to include Invoice #411077 Kent County Road Commission and Invoice # 57066 Superior Asphalt.
Roll call Vote:
Ayes: Bitely, Buckner, Krikke, Rood, and Rose.
Nays: None Motion CARRIED
- D. **Motion** by Buckner, 2nd by Krikke to adopt **Resolution No. 2018-11** DDA Bond Interest Payment of \$3,889.00.
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- E. **Motion** by Buckner, 2nd by Vaughan to adopt **Resolution No. 2018-12** Sewer Bond 2015 Interest Payment of \$12,540.00.
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- F. **Motion** by Buckner, 2nd by Vaughan to adopt **Resolution No. 2018-13** To Authorize Transfer of \$13,279.96 from Major Street to Local Street.
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- G. The clerk discussed amendments to Resolution No. 2018-03 Adoption of the Budget. The state has implemented a new uniform chart of accounts (v1704.1). As a result, the accounting program updated and employer fica/medicare expense is now charged to the respective fund. Two other changes were made in the street fund in February. Council decided adjustments will be made as normal at the special meeting in February, 2019.
- H. **Motion** by Buckner, 2nd by Bitely to adopt **Resolution No. 2018-14** Allocating Funds for Halloween Open House with the Fire Department.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

- I. **Motion** by Buckner, 2nd by Bitely to adopt **Resolution No. 2018-15** To Secure Patrolling Halloween Night.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

2018-104 OLD BUSINESS – None.

2018-105 NEW BUSINESS

- A. **Motion** by Bitely, 2nd by Krikke to adopt **Resolution No. 2018-16** To Authorize Traffic Control and Street Closure for Halloween Parade October 31, 2018 at 8:45 a.m.

Vote: 5 Ayes; 0 Nays. Motion CARRIED

- B. **Motion** by Krikke, 2nd by Bitely to adopt **Resolution No. 2018-17** Designating September 21, 2018 as POW/MIA Recognition Day.

Vote: 5 Ayes; 0 Nays. Motion CARRIED

- C. The Village President was on vacation without notification to the President Pro-tem and the office. Protocol is that the village cell phone and master key is given to the President Pro-tem before the Village President goes out of town and/or is on vacation.

2018-106 ADJOURNMENT – **Motion** to adjourn by Krikke, 2nd by Bitely at 8:24 p.m.
Vote: 5 Ayes; 0 Nay. Motion CARRIED

Respectfully submitted,

Mary Portell, Village Clerk