

**VILLAGE OF KENT CITY  
REGULAR COUNCIL MEETING  
August 10, 2017  
83 Spring Street, Kent City MI**

**2017-88** CALLED TO ORDER AND ROLL CALL  
The meeting was called to order at 7:00 p.m. by President Petruska.

Council present: Merry Barron, Erik Bitely, Steve Buckner, Greg Goss, Jill Krikke,  
John Petruska.

Council absent: Bert Rose.

Officers present: Mary Portell, Clerk.

Others present: Bob Sarachman, Dennis Kaminski and David Kieft.

**2017-89** APPROVAL OF MINUTES  
**Motion** by Goss, 2<sup>nd</sup> by Barron to approve the July 13, 2017 meeting minutes as presented.  
Vote: 6 Ayes; 0 Nays. Motion CARRIED

**2017-90** PUBLIC TIME OTHER THAN AGENDA ITEMS –

**2017-91** CORRESPONDENCE – Kent City Casnovia Community Foundation  
FUNd Raising Event October 7<sup>th</sup>.

**2017-92** APPROVAL OF AGENDA  
**Motion** by Bitely, 2<sup>nd</sup> by Krikke to approve the agenda with the addition of Meeting Schedule Policy and W. Muskegon St. sidewalk report.  
Vote: 6 Ayes; 0 Nays. Motion CARRIED

**2017-93** PUBLIC COMMENT ON AGENDA ITEMS – None.  
Beautification – *Merry Barron & John Petruska*  
Leaver Park Welcome – pests have eaten the flowers  
S. Main Street Welcome – plants don't look hardy  
Carpenter ants are in the park ~ an exterminator will be contacted.

Equipment Committee – *Erik Bitely & Bert Rose*  
Phil Brown Welding – quote \$1,500 to modify the leaf box.

HR – *John Petruska*  
~ The July 13<sup>th</sup> and July 25<sup>th</sup> meeting minutes were included in the packet.  
Recommendation to hire Tanya Giaimo as the Part-time Office Assistant.

~ **Motion** by Goss, 2<sup>nd</sup> by Buckner to renew the Health Insurance Policy with the same plan as last year with a 5.2% increase an additional \$822 /year.  
Vote: 6 Ayes; 0 Nays. Motion CARRIED

Sewer & Storm – Mary Portell

Jay Pike has approval from the council to conduct the goose hunt same as last year.

Another chemical application was done August 7<sup>th</sup>. Cindy Sneller, DEQ, was at our facility 8/7/17. Pond #5 weeds are bacteria growth; harder to treat. Return visit to review fecal reporting.

DO Meter – scheduled to be calibrated per DEQ.

Two sewer connections were completed 8/8/17.

Street Report – Erik Bitely

Sidewalk repair will be added to W. Muskegon St project. Dollar General has agreed to put the sidewalk in on their property.

President

~ Tyrone Township Clean Up ~ Township invested \$13,000 on upgrades. President Petruska agreed to help with \$1,000 with new concrete walls. Village man hours/equipment \$1,365.95 Mr. Sarachman appreciated the assistance of DPW. Township paid Mr. Pike for his Saturday hours. 13 – 40 yd dumpster ~ 11,000 pounds of electronics Mr. Sarachman made a request for a one-time donation of \$1,000 for this year. The cost for the clean-up was \$3,500. Council tabled ~ Investigate if this is an eligible use of CDBG funds.

~ S. Main Street Pavilion – paraphernalia, personal products and cigarette butts are a problem. Reviewed Ordinance No. 25. Order sign with same language as in Leaver Park. Order sign No smoking within 25’.

~ SRO – 3-year contract has expired; there is no end date on current contract. \$25,770 is 2017/18 cost which was budgeted. Deputy Cook is not required to attend all sporting events.

~ Meeting Schedule Policy. Discussion with Z.A. whether to consider P.C. meetings cancelled unless notified or continue with current cancellation notification. P.C. Bylaws.

~ No parking will be enforced on N. East Street by SRO if the “no parking” signs are removed from College Street.

**Motion** by Goss, 2<sup>nd</sup> by Krikke to take the signs off the posts on College Street and review in 90 days. 6 Ayes; 0 Nays. Motion CARRIED

Other Reports

A. Clerk’s 8/7/17 Written Report.

B. Treasurer’s 7/31/17 Written Report.

C. Zoning Administrator, Dennis Kaminski, reviewed his written report 8/8/17. Discussion regarding sewer issue at 116 N. East St.

D. July Fire Report - *Chief Rexford*

Community Event – September 8<sup>th</sup> & 9<sup>th</sup> Fall Festival

**2017-94** APPOINTMENTS / RESIGNATIONS

- A. **Motion** by Buckner, 2<sup>nd</sup> by Bitely to reappoint Charles Bopp and Andrew Bostwick to Property Maintenance Code BOA (2019).  
Vote: 6 Ayes; 0 Nays. Motion CARRIED
- B. **Motion** by Buckner, 2<sup>nd</sup> by Goss to hire Tanya Giaimo as the part-time office assistant at \$12.75/hr with a 90-day review and a hire date of August 14, 2017.  
Vote: 6 Ayes; 0 Nays. Motion CARRIED
- C. **Motion** by Buckner, 2<sup>nd</sup> by Barron to appoint John Petruska, Greg Goss, Luke Spoelstra and Tanya Giamo on the IT Committee  
Vote: 6 Ayes; 0 Nays. Motion CARRIED

**2017-95** FINANCE

- A. **Motion** by Krikke, 2<sup>nd</sup> by Buckner to approve the bills for the amount of Twenty-two thousand, Four hundred twenty-seven and 86/100 (\$22,427.86) dollars.  
Roll call Vote:  
Ayes: Buckner, Bitely, Goss, Krikke, Barron and Petruska.  
Nays: None Motion CARRIED

**2017-96** OLD BUSINESS - None.

**2017-97** NEW BUSINESS

- A. **Motion** by Goss, 2<sup>nd</sup> by Barron to adopt **Resolution No. 2017-14** Hazard Mitigation.  
Vote: 6 Ayes; 0 Nays Motion CARRIED
- B. **Motion** by Buckner, 2<sup>nd</sup> by Goss to adopt **Resolution No. 2017-15** Traffic Control for Homecoming  
Vote: 6 Ayes; 0 Nays. Motion CARRIED
- C. **Motion** by Goss, 2<sup>nd</sup> by Krikke to adopt **Resolution No. 2017-16** Designate September 15, 2017 as POW – Missing in Action Day  
Vote: 6 Ayes; 0 Nays. Motion CARRIED
- D. **Motion** by Barron, 2<sup>nd</sup> by Goss to adopt **Resolution No. 2017-17** Street Closure for Fall Festival.  
Vote: 6 Ayes; 0 Nays. Motion CARRIED
- E. Electronic Media Guidance – Trustee Goss explained his proposed guidance. Council tabled until September meeting.

**2017-98** ADJOURNMENT – Motion by Barron, 2<sup>nd</sup> by Krikke to adjourn at 9:00 p.m.

Respectfully submitted,

Mary Portell, Village Clerk