

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
June 8, 2017
83 Spring Street, Kent City MI**

2017-68 CALLED TO ORDER AND ROLL CALL
The meeting was called to order at 7:00 p.m. by President Petruska.

Council present: Merry Barron, Steve Buckner, Greg Goss, Jill Krikke, John Petruska, and Bert Rose.

Council absent: Erik Bitely.

Officers present: Mary Portell, Clerk and Debbie Forth, Treasurer.

Others present: Dennis Kaminski, Z.A. and Dave Kieft.

2017-69 APPROVAL OF MINUTES
Motion by Goss, 2nd by Barron to approve the May 11, 2017 meeting minutes as presented.
Vote: 6 Ayes; 0 Nays. Motion CARRIED

2017-70 PUBLIC TIME OTHER THAN AGENDA ITEMS –None.

2017-71 APPROVAL OF AGENDA
Motion by Barron, 2nd by Krikke to approve the agenda with the addition of MLCC under the Clerk.
Vote: 6 Ayes; 0 Nays. Motion CARRIED

2017-72 PUBLIC COMMENT ON AGENDA ITEMS – None.

Beautification Committee – *Merry Barron & John Petruska*
Welcome signs and office planter have flowers.

Health & Safety – *Jill Krikke*
Tires might be replaced on the Toro mower.

HR – John Petruska
The May 15th and 25th minutes were included in meeting packet.
Motion by Goss, 2nd by Krikke to approve the job description for the Office Assistant / IT for 8 – 10 hours/wk. This person will report to the Village President. Greg & Paul came to the office and discussed IT information with Jen August on May 31st. Technology is up-to-date. Greg is working on a proposal for a Technology Committee.

Sewer & Storm – *Mary Portell*
83 S. Main Street ~ The use of the building was changed from residential to Professional Office for sewer billing.
Weeds are scheduled to be chemically treated Monday. DEQ sampling requirements are in place.
Two new sewer connections were done last week.

President

Clean Up Days- went really well. Jay Pike was paid by township for his Saturday work. The wooden walls were replaced with cement walls and a cement slab poured at the drop off area.

Other Reports

- A. Clerk's 6/6/17 Written Report. Newsletter will be mailed with taxes. MLCC delivery is going to American Legion in the future.
- B. Treasurer's 5/31/17 Written Report. PPT Distributions – the capture is at a minus, therefore, no need to file the form June 15th. Discussed email received from Village President to wire funds that was not legitimate. Total interest earned will be on Treasurer's report.
- C. Dennis Kaminski, Zoning Administrator, presented a written report of Zoning Applications, Permits, and Complaints. He discussed the following issues:
 - Change definition on front yards, except for corner lots.
 - BZA hearing 5/30/17 wasn't published in the paper as required. All property owners within 300 feet received notice and it was posted in 4 places in the village. After the meeting, it was discovered it wasn't necessary. There was discussion regarding the requirements in Section 4.30 Minimum Requirements for Dwellings Outside Mobile Home Parks.
 - If the No Parking signs on College Street are removed, tickets will be issued on East Street.
 - Dennis changed his hours to Tuesday afternoons to meet with the Village President.Comments by Dennis Kaminski regarding the reasons the Village Deputy Clerk resigned and disruptions in the village office.
- D. W. Muskegon Street – Greg met with Callen Engineering. The sidewalk plan is being revised. Need communication from Callen Engineering and Scott before moving forward.
- E. April Fire Report – *Chief Rexford*
- F. DDA Meeting Minutes May 25, 2017 were reviewed.
- G. BZA Meeting Minutes May 30, 2017.
- H. Planning Commission Meeting Minutes June 1, 2017.

Community Event – Fall Festival plans are moving forward Sept 8th & 9th.

2017-73 APPOINTMENTS / RESIGNATIONS – None.

2017-74 FINANCE

- A. **Motion** by Goss, 2nd by Rose to approve the bills for the amount of Twenty-three thousand, Eight hundred Sixty-one and 47/100 (\$23,861.47) dollars.

Roll call Vote:

Ayes: Barron, Buckner, Goss, Krikke, Rose, and Petruska.

Nays: None Motion CARRIED

2017-75 OLD BUSINESS - None.

2017-76 NEW BUSINESS

A. Integrity / Trust – The Village Clerk addressed the council regarding conversations between the Village President and Trustee Buckner with Dennis Kaminski Z.A. regarding the reduction of her salary.

2017-77 ADJOURNMENT – **Motion** by Barron, 2nd by Krikke to adjourn the meeting at 9:17 p.m.

Respectfully submitted,

Mary Portell, Village Clerk