

**VILLAGE OF KENT CITY  
REGULAR COUNCIL MEETING  
May 11, 2017  
83 Spring Street, Kent City MI**

**2017-58** CALLED TO ORDER AND ROLL CALL  
The meeting was called to order at 7:01 p.m. by President Petruska.

Council present: Erik Bitely, Greg Goss, Jill Krikke, John Petruska, and Bert Rose.

Council absent: Merry Barron.

Officers present: Mary Portell, Clerk and Debbie Forth, Treasurer.

Others present: Jennifer August, Deputy Clerk; Dennis Kaminski, Z.A.; and Bruce Callen, Callen Engineering.

**2017-59** APPROVAL OF MINUTES

**Motion** by Rose, 2<sup>nd</sup> by Bitely to approve the April 13, 2017 meeting minutes with a change to remove Greg Goss as being present at the meeting.

Vote: 6 Ayes; 0 Nays.

Motion CARRIED

**2017-60** PUBLIC TIME OTHER THAN AGENDA ITEMS –None.

**2017-61** APPROVAL OF AGENDA

**Motion** by Bitely, 2<sup>nd</sup> by Rose to approve the agenda with the addition of Letter of Resignation from Village Deputy Clerk.

Vote: 6 Ayes; 0 Nays.

Motion CARRIED

**2017-62** PUBLIC COMMENT ON AGENDA ITEMS – None.

Beautification Committee – *Merry Barron & John Petruska*

Pansies are in planters. Welcome signs will be planted before Memorial Day.

Equipment – *Erik Bitely & Bert Rose*

Several parts were picked up for Toro mower. The mower is used at Pond #5. Need Zbox for new dump truck. Discussed state road right of ways that are mowed.

Sewer & Storm – *Mary Portell*

During heavy rain, flow was up to 164,000 gal/day ~ normal is 86,000.

Street Report – *Erik Bitely*

Sidewalk Repairs – composing a list for the next meeting.

Street Repairs – no areas are noted at this time.

Trees – list of dead branches, 13 trees \$1,500

President

Callen Engineering attended the meeting regarding his proposal for a sidewalk project on M46 to service the new Dollar General store.

**Motion** by Buckner, 2<sup>nd</sup> by Rose to accept Callen Engineering's proposal for engineering and construction administration for an amount not to exceed Nine thousand (\$9,000) dollars.

Roll call Vote:

Ayes: Bitely, Buckner, Goss, Krikke, Rose and Petruska.

Nays: None. Motion CARRIED

#### Other Reports

- A. Clerk's 5/8/17 Written Report. Included was Q&A from the March/April issue regarding email exchanges between council members, minutes for work sessions, special meeting, closed sessions and minutes.
- B. Jennifer August presented upgrades in the ProFund Accounting and UtilAbility with Cogitate software.  
Council supports contracting with Cogitate for 9G Backup support for an amount of One hundred dollars (\$100.00) per year.
- C. Treasurer's 4/30/17 Written Report. The Treasurer and Clerk will continue to research the 2016 PPT Distributions.
- D. Zoning Administrator gave a verbal report on zoning issues – *Dennis Kaminski*
- E. April Fire Report – *Chief Rexford*

Community Event – Fall Festival is September 9<sup>th</sup>. Cindy Watson is working on ads for the flyer.

### **2017-63**

#### APPOINTMENTS / RESIGNATIONS

A. **Motion** by Goss, 2<sup>nd</sup> by Buckner to reappoint Nate Snoop on the Planning Commission, term expires 2020.

Vote: 6 Ayes; 0 Nays. Motion CARRIED

B. **Motion** by Rose, 2<sup>nd</sup> by Goss to accept Jennifer August's letter of resignation as Village Deputy Clerk effective May 31, 2017.

Vote: 6 Ayes; 0 Nays. Motion CARRIED

Jennifer August stated that if the village was interested she would be available to provide I.T. only services until the December 31, 2017 as an independent contractor for \$40.00/hour on an "as needed" basis. Her normal rate is \$80.00/hour. An H.R. meeting is scheduled for Monday, May 15, 2017 at 7:00 pm.

### **2017-64**

#### FINANCE

A. **Motion** by Goss, 2<sup>nd</sup> by Rose to approve the bills for the amount of Thirty-One thousand, Eight hundred Ninety-six and 56/100 (\$31,896.56) dollars.

Roll call Vote:

Ayes: Buckner, Goss, Krikke, Rose, Bitely and Petruska.

Nays: None Motion CARRIED

**2017-65** OLD BUSINESS - None.

**2017-66** NEW BUSINESS

A. **Motion** by Buckner, 2<sup>nd</sup> by Goss to amend the Leaver Park Reservation Policy to increase the Village Resident/Property Owner Reservation Fee to \$30.00 and to increase the Non-Resident Reservation Fee to \$50.00 price effective for 2018 Reservation.

Vote: 6 Ayes; 0 Nays. Motion CARRIED

**2017-67** ADJOURNMENT – President Petruska adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Mary Portell, Village Clerk