

VILLAGE OF KENT CITY  
**Property Maintenance Board of Appeals**  
Regular Meeting Minutes  
November 12, 2007

Kent City Village Office-Meeting Room  
83 Spring St. NW, Kent City, MI 49330

1. CALL TO ORDER:

Mr. Bopp called the meeting to order at 7:20 pm.

2. ROLL CALL:

Members Present: Rick Merdzinski; Charles Bopp; Steve Potes  
Alternate Member: Ed Lain  
Members Absent: None  
Others Present: Tom Knauf, Zoning Administrator

3. APPROVAL OF MINUTES:

**Motion** by Potes, Second by Lain to approve the October 18<sup>th</sup>, 2007 meeting minutes with changes noted. The spelling of Mr. Lain's name, and personal to investigation.  
4 Ayes, 0 Nays. **Motion** Passed.

4. SCHEDULED PUBLIC TIME:

None.

5. CORRESPONDENCE:

None.

6. APPROVAL OF AGENDA:

**Motion** by Lain, Second by Potes to approve the agenda as presented.  
4 Ayes, 0 Nays. **Motion** Passed.

7. PUBLIC COMMENT:

Open 7:45p.m. – closed 7:46p.m.

8. OPEN MEETING ACT:

Overview of Act 267 of 1976.

9. ESTABLISH PMBOA 2008 CALENDAR:

Meetings will be tentatively planned for the third Thursday of each month.  
Unless there is an urgent matter, the members will be flexible to change.

10. DETERMINATION OF STAGGERED/OVERLAPPING TERMS OF BOARD MEMBERS:

No specific years set, but to leave as ongoing and not to let two members leave at the same time.

11. EDUCATION:

Basic overview of what is involved on the Property Maintenance Board of Appeals.

12. BOARD MEMBER COMMENTS:

None.

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(Cont.)

13. ADJOURNMENT:

**Motion** by Potes, Second by Lain to adjourn meeting at 8:26p.m.  
4 Ayes, 0 Nays.      **Motion Passed.**

Richard Merdzinski III  
Secretary