

**VILLAGE OF KENT CITY  
REGULAR COUNCIL MEETING  
October 9, 2008  
83 Spring Street, Kent City MI**

**2008-112** CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 p.m. by President Petruska.

Council present: Merry Barron, Steve Buckner, Jill Krikke, John Petruska, Tom Pieper, Bert Rose and Sandy Wylie.

Council absent: None.

Officers present: Mary Portell, Clerk and Darrell Rotier, Treasurer.

Others present: John Van Tholen (Green Valley Disposal Services), Lauri Hekman (Advance Newspapers) and Linda Gary, Mark Van Allsburg (Mika, Meyers, Beckett..)

**2008-113** APPROVAL OF MINUTES

**Motion** by Pieper, 2<sup>nd</sup> by Buckner to approve the minutes as presented.

**Vote:** 7 Ayes; 0 Nays. Motion CARRIED

**2008-114** PUBLIC TIME – No comment.

**2008-115** CORRESPONDENCE

A. Notice of Denial from the State of Michigan for SDD & SDM at 345 S. Main Street, Kent City due to owner residency.

**2008-116** APPROVAL OF AGENDA

**Motion** by Buckner, 2<sup>nd</sup> by Barron to approve the agenda with the following additions: Trees in Leaver Park, Community Resource Officer, Appoint Loss Control Committee, Appoint Memorial Committee Chair, change the order of A. & B. under Old Business, delete appointment to DDA and delete New Business.

**Vote:** 7 Ayes; 0 Nays. Motion CARRIED

**2008-117** PUBLIC COMMENT ON AGENDA ITEMS – None.

**2008-118** REPORTS

Equipment Report – *Jill Krikke and Bert Rose*

The plow trucks are being DOT certified for winter. The Village President will make arrangements to repair or replace the salt distributor. (Equipment that distributes salt to the centerline or spreader.) Truck #717. Estimates range from \$675 for metal to \$1,090 for stainless to replace.

Health & Safety Report – *Jill Krikke and Sandy Wylie*

MML letter was reviewed concerning the loss control visit on 9/25/08. Claim/loss report - combustibles at least 4' from gas fired furnace in the DPW office and Village Office furnace room. The consultant was very pleased with the work being done with the Loss Control Program.

Sewer Administrator & Storm – *Mary Portell*

We contacted Lakeview, Ravenna and Sparta on their pager/alarm systems and visited Coopersville. Further information will be forthcoming.

Street Administrator – *Tom Pieper*

- There was a wash out that was fixed on the west side of the bridge on S. Main Street. Cement pieces thrown in the creek are causing washouts. (Vandalism)
- The council reviewed the letter dated 9/29/08 from Scott Civil Engineering Company regarding the inspection and appraisal of the four village bridges.
- State bridge money – projecting \$14 million less.
- The salt was delivered this week.

Waste Hauling Information Meeting Update – *Sandy Wylie, Bert Rose and John Petruska.*

Consensus from the village residents that attended the information meetings was to have the hauler bill – not put it on sewer. The contract would not include commercial accounts.

President's Report – *John Petruska*

- Kathy Ignasiak was appointed DDA Chair. Linda Gary submitted a letter of interest for the vacancy, and John has some other names. A DDA meeting will be scheduled in November. DDA discussed adding 33 W. Muskegon and 47 W. Muskegon along with the Mortensen property to expand the DDA area.
- The CDBG funds allocated for the Fire Department for the amount of \$1,200.00 will appear as a transfer out to the township on our funds status sheet for the period of 7/1/08 – 6/30/09 – correct balance is \$1,489.97. A CDBG In-Service has been scheduled on December 5, 2008.
- The proposed Planning Commission minutes from October 2nd were distributed. A Master Plan is being developed by the Memorial Committee for Ball Creek Park such as trees and benches. Funding was discussed. Per the attorney, the village can accept goods or services as a donation. The donor(s) has obligations but no rights. The village should specify what we want and that it is properly installed - meet our standards. Installations over \$3,000 do not need to be competitively bid because it is a gift - not tax payer money.

- Two red maple trees in Leaver Park that are crowding the two small flag poles will be replanted in the village. The small flag poles need to be replaced.
- The school and township are supporting the Community Resource Officer for 2009 at an estimate of \$100,000.00. It is the council's consensus that the village will also participate based on funding.

Other Reports:

The following written reports were included in the agenda packets.

- Clerk's 10/1/08 report.
- Treasurer's 10/9/08 report. The balance of delinquent property tax is much lower than it has been in the past. The treasurer is confident of the financial institutions he is participating with, and FDIC was raised to \$250,000.

Red Flag Rules for Identity Theft Prevention Program (FACTA)  
The law focuses on companies that lend credit – utilities were added. The village needs to be in compliance if we apply for grants or borrow. The "Red Flag" is to look for patterns that someone is trying to defraud.

**Motion** by Pieper, 2<sup>nd</sup> by Rose to adopt **Resolution No. 2008-16**  
To Approve "Facta" Identity Theft Prevention and Mitigation Policy.

**Vote:** 7 Ayes; 0 Nays. Motion CARRIED

The Village Treasurer and Technical Support staff will attend a Pictometry EFS training on October 22<sup>nd</sup>.

- Zoning Administrator's 9/30/08 report.

**2008-119** APPOINTMENTS / RESIGNATION

**Motion** by Krikke, 2<sup>nd</sup> by Pieper to create the Loss Control Program, and to appoint the DPW Manager/Sewer Lagoon Operator, DPW Assistant Manager, Village Clerk and Village Deputy Clerk as the Loss Control Committee.

**Vote:** 7 Ayes; 0 Nays. Motion CARRIED

Motion by Buckner, 2<sup>nd</sup> by Barron to appoint Mr. Robert Brott as Chair of the Memorial Committee.

**Vote:** 7 Ayes; 0 Nays. Motion CARRIED

**2008-120** FINANCE

**Motion** by Buckner, 2<sup>nd</sup> by Krikke to approve payment of the bills in the amount of Thirty thousand, Three hundred sixteen and 19/100 (\$30,316.19) dollars.

**Roll call Vote:**

Ayes: Barron, Buckner, Krikke, Pieper, Rose, Wylie and Petruska.

Nays: None. Motion CARRIED

**Motion** by Pieper, 2<sup>nd</sup> by Rose to adopt **Resolution No. 2008-17** To Authorize Approval of Legal Advertising Proposal.

**Vote:** 7 Ayes; 0 Nays. Motion CARRIED

**Motion** by Buckner, 2<sup>nd</sup> by Rose to adopt **Resolution No. 2008-18** To Secure Patrolling Halloween Night.

**Vote:** 7 Ayes; 0 Nays. Motion CARRIED

**Motion** by Rose, 2<sup>nd</sup> by Barron to adopt **Resolution No. 2008-19** To Allocate Funds for Halloween Open House at Kent City Tyrone Township Fire Department.

**Vote:** 7 Ayes; 0 Nays. Motion CARRIED

**2008-121** OLD BUSINESS

**Motion** by Rose, 2<sup>nd</sup> by Wylie to adopt **Ordinance No. 2008-10.02** to Regulate the Preparation, Collection and Disposal of Residential Solid Waste and Materials with a Designated Collector within the Village after January 1, 2009.

**Roll call Vote:**

Ayes: Buckner, Krikke, Rose, Wylie, Barron and Petruska.

Nays: Pieper. Motion CARRIED

**Motion** by Pieper, 2<sup>nd</sup> by Buckner to adopt **Resolution No. 2008-20** to Grant A Franchise to Residential Waste Collector – selecting Blue Water Sanitation as its designated collector.

**Vote:** 4 Ayes; 3 Nays. Motion CARRIED

The Village President, DPW Manager and Clerk will prepare the bid document to select an engineer for the sidewalk replacement project on the north side of W. Muskegon Street - CDBG funding - sealed bids required.

The Village President, DPW Manager and Clerk will prepare the bid document to select a contractor to install a fence in Leaver Park – CDBG funding – sealed bids required.

**2008-122** NEW BUSINESS – None.

**2008-123** ADJOURNMENT

The meeting adjourned at 9:48 p.m.

Respectfully submitted,  
Mary Portell, Village Clerk