

**VILLAGE OF KENT CITY  
REGULAR COUNCIL MEETING  
November 8, 2007  
83 Spring Street, Kent City MI**

**2007-132** CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:01 p.m. by President Petruska.

Council present: Merry Barron, Steve Buckner, Jill Krikke, John Petruska, Tom Pieper, Bert Rose and Sandy Wylie.

Council absent: None.

Officers present: Mary Portell, Clerk.

Others present: Jan Holst, Advance Newspapers and Ken Schwerdt, Williams & Works.

**2007-133** APPROVAL OF MINUTES

**Motion** by Barron, 2<sup>nd</sup> by Rose to approve the October 11, 2007 regular minutes as written.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

**2007-134** PUBLIC TIME – No comment.

**2007-135** CORRESPONDENCE – Sparta Chamber of Commerce Business Expo and Charter Communications.

**2007-136** APPROVAL OF AGENDA

**Motion** by Buckner, 2<sup>nd</sup> by Rose to approve the agenda with an addition to President's Report: Leaf Pickup and Goals & Objectives for 2008 for Community Police and an addition to Clerk's Report – CPA.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

**2007-137** PUBLIC COMMENT ON AGENDA ITEMS

**2007-138** REPORTS

- A. Health & Safety Report – *Jill Krikke*  
There was discussion to revise the yard waste policy due to repeated violations. An article will be put in the newsletter.
  
- B. Sewer Administrator's Report – *Mary Portell*  
Sludge Mapping – The new sludge gauge (CorePRO Sr. 15' Sampler) was used and measured a depth between 6" to 12". The Sewer Committee

will meet again in January to discuss a recommendation to increase the annual reserve fund for sludge removal.

The televising and cleaning was done by B&B Environmental Services this month and which included an extra 300 feet. The lines were reported to be in good condition with the exception of the line between Manhole 21A – 21 that has a 60' dip and is in poor condition (the line over the creek on W. Muskegon.)

The sewer map is being updated and will include numbered manholes. There have been 15 geese and 4 ducks killed so far. The last lottery for the January 20<sup>th</sup> – February 3<sup>rd</sup> hunt is planned with a registration deadline of December 10<sup>th</sup>.

C. Street Administrator's Report – *Thomas Pieper*

A determination is being made if the driveway at 149 E. Clark Street is legal.

The bushes have been moved from the right-of-way at 64 N. Kent Street. Estimate No. 5384 from Cutting Costs Tree Service, Inc. was approved under emergency safety due to the wind storm. Six more trees will be cut down for an amount of \$3,050.00.

D. President's Report – *John Petruska*

The CDBG application is due January 21, 2007 and the council members are to discuss this at the December meeting. Projected unprogrammed fund amount is \$22,752.65.

The following written information was in the packets:

- ▼ The Municipal Management Risk Survey Guide for "Public Works" dated 10/18/07.
- ▼ The DDA letter dated 10/26/07 from the attorney regarding expanding the boundaries of the DDA. A DDA meeting needs to be scheduled.
- ▼ The MML Liability & Property Pool letter to Prime Yard Maintenance denying a claim for windshield replacement.
- ▼ The letter regarding a complaint / inquiry for clear vision issue at Ball Creek and Muskegon Streets. There was discussion.
- ▼ Goals & Objectives for the Community Officer are in the process of being developed for a meeting next week. Suggestions were discussed.

F. Other Reports

The following written reports were included in the packets.

- Clerk's November 1<sup>st</sup> report; Kent County letter dated October 24, 2007 from Elections Director; USDA Rural Development project for Water System Improvements for the Village of Sparta; Valley Ridge Community Foundation News Release; Updated Fee Schedule; MML League Events. The Kent County letter was read.
- The Treasurer's November 8th report.
- Zoning Administrator's November 1<sup>st</sup> report.
- Kent City Fire Department Incident History 10/01/07 – 10/31/07.

- North Precinct Community Policing 7/1/07 – 9/30/07.

**Motion** by Buckner, 2<sup>nd</sup> by Wylie to adopt Resolution No. 2007-17 To Establish A Chain of Command.

Vote: 7 Ayes; 0 Nays. Motion CARRIED

The deadline for articles for the December newsletter is next Tuesday a.m.

**2007-139 APPOINTMENTS**

A. **Motion** by Buckner, 2<sup>nd</sup> by Pieper to appoint Steve Potes as the Alternate for the Board of Zoning Appeals.

Vote: 7 Ayes; 0 Nays. Motion CARRIED

B. **Motion** by Buckner, 2<sup>nd</sup> by Pieper to re-appoint Steve Potes from Alternate Member on the Property Maintenance Code of Appeals to a regular member of the Property Maintenance Board of Appeals replacing member Joe Kurnik.

Vote: 7 Ayes; 0 Nays. Motion CARRIED

**2007-140 FINANCE**

A. **Motion** by Pieper, 2<sup>nd</sup> by Buckner to award the Ball Creek Park Walking Path bid to Denny's Excavating for the amount of Thirty-seven thousand, Four hundred sixteen and 30/100 (\$37,416.30) dollars.

**Roll call Vote:**

Ayes: Barron, Buckner, Krikke, Pieper, Rose, Wylie and Petruska.

Nays: None. Motion CARRIED

B. **Motion** by Buckner, 2<sup>nd</sup> by Barron to declare that the source of funding for the Ball Creek Park Walking Path as follows: \$24,194.00 from CDBG and \$19,300.00 from the Village of Kent City Major/Local Street Fund.

**Roll call Vote:**

Ayes: Buckner, Krikke, Pieper, Rose, Wylie, Barron and Petruska.

Nays: None. Motion CARRIED

C. **Motion** by Rose, 2<sup>nd</sup> by Wylie to award the Phone System with Voice Messaging bid to Boncom for the amount of Two thousand, Eight hundred forty-seven and 51/100 (\$2,847.51) dollars and to authorize the Village Clerk to execute approval of the bid.

**Roll call Vote:**

Ayes: Krikke, Pieper, Rose, Wylie, Barron, Buckner and Petruska.

Nays: None. Motion CARRIED

D. **Motion** by Pieper, 2<sup>nd</sup> by Krikke to approve payment of the bills for the amount of Thirty-seven thousand, two hundred seven and 29/100 (\$37,207.29) dollars.

**Roll Call Vote:**

Ayes: Krikke, Pieper, Rose, Wylie, Barron and Petruska.  
Nays: None. Motion CARRIED

**2007-141** OLD BUSINESS

A. The council discussed a motion made in 2005 that placed a welcome sign on the north side of W. Muskegon Street when Meadow Garden Drive is constructed, and the anticipated delay of constructing this street due to the current economy. A determination will be made for another location.

B. **Motion** by Pieper, 2<sup>nd</sup> by Krikke to adopt the 2008 Meeting Schedule to be held at 7:00 pm on the 2<sup>nd</sup> Thursday of the month and a budget workshop to be held on January 17<sup>th</sup> and year end for February 28<sup>th</sup>.  
Vote: 7 Ayes; 0 Nays. Motion CARRIED

**2007-142** NEW BUSINESS

A. Fact finding information will be discussed at the December meeting regarding contracting waste hauling.

**2007-143** ADJOURNMENT

The meeting adjourned at 9:17 p.m.

Respectfully submitted,

Mary Portell, Village Clerk  
Village of Kent City