

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
February 12, 2009
83 Spring Street, Kent City MI**

2009-17 CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:03 p.m. by President Petruska.

Council present: Merry Barron, Steve Buckner, Jill Krikke, John Petruska, Tom Pieper, Bert Rose, and Sandy Wylie.

Council absent: None.

Officers present: Mary Portell, Clerk and Darrell Rotier, Treasurer.

Others present: None.

2009-18 APPROVAL OF MINUTES

Motion by Pieper, 2nd by Rose to approve the January 8, 2009 minutes as presented.

Vote: 7 Ayes; 0 Nays. Motion CARRIED

Motion by Pieper, 2nd by Barron to approve the January 15, 2009 minutes as presented.

Vote: 7 Ayes; 0 Nays. Motion CARRIED

2009-19 PUBLIC TIME – No comment.

2009-20 CORRESPONDENCE

- A. State of Michigan Liquor Control Commission – notice that the denial order on September 18, 2008 was rescinded at a formal hearing on December 9, 2008 and a final inspection shall be conducted.
- B. Grand Rapids Senior Neighbors Center is having a Grand Opening March 26, 2009.

2009-21 APPROVAL OF AGENDA

Motion by Barron, 2nd by Rose to approve the agenda with the addition of engineering estimate regarding stimulus package under the Street Administrator's report.

Vote: 7 Ayes; 0 Nays. Motion CARRIED

2009-22 PUBLIC COMMENT ON AGENDA ITEMS – None.

PUBLIC HEARING ON PROPOSED BUDGET

The public hearing was opened for comments at 7:10 p.m. The public hearing closed at 8:20 p.m.

2009-23 REPORTS

Equipment Report – Jill Krikke & Bert Rose

The equipment is being serviced. Faucets have been installed. Office chair still needs to be replaced.

Health & Safety – Jill Krikke & Merry Barron

MIOSHA – At the March meeting, the council will review to approve (1) the Policy and Procedure for Winter Operations Snow Removal and Ice Control as well as (2) the Safety and Health Resource Manual – Employee Injury / Incident Procedure.

Human Resource Committee

The minutes from the February 4, 2009 meeting were distributed and reviewed. The benefit package for the DPW Manager / Sewer Lagoon Operator was reviewed with suggestions to amend the Employee Manual. Another amendment was suggested for the Village Deputy Clerk's position. The positions of Zoning Administrator and Village Deputy Clerk were filled after the Employee Manual was adopted. The council members decided to review the Employee Manual. Amendments need to be adopted before October, 2009.

Motion by Buckner, 2nd by Barron to approve the raises presented from the February 4th HRC meeting for the DPW Manager/Sewer Lagoon Operator, Assistant to the DPW Manager and Village Deputy Clerk as written.

Roll call Vote:

Ayes: Barron, Buckner, Krikke, Pieper, Rose, Wylie and Petruska.

Nays: None.

Motion CARRIED

Sewer Administrator & Storm – Mary Portell

Mr. Pike will be attending a workshop in April thru the DEQ, and request for him to attend a one-day course that concentrates on math that is in May just before the test.

There was an extra 100,000 gallons recorded at the treatment facility on 2/12/09 – 2" of rainfall. Smoke testing is being planned again for 2009. P&N's assistance with the NPDES Permit Application was \$187.50 less than the amount approved.

The Sewer Replacement Fund has a balance of \$22,649.44 after final payment was made for the new equipment.

Windemuller took a tour of our liftstations this week regarding the Scata Program which is a computerized software alarm system with other capabilities.

Street Report – Tom Pieper

The Annual Act 51 Street Map System Report did not have any changes in the mileage. It will be completed after consideration of Resolution No. 2009-03 Declare the Correct Street Names of Two Village Streets.

President's Stimulus Package – The stimulus package will move fast. Scott Civil Engineering prepared an estimate to engineer the 3 bridges on Ball Creek Road for Representative Pearce's office to put the village on the list. These bridges are the oldest in Kent County. Estimates to replace the bridges were submitted to Representative Pearce last week.

President's Report – John Petruska

The village and township met with Mr. Don Noordyke from West Michigan Broadband on February 5, 2009. An information sheet was included in the agenda packets.

The county has put before the village and township to pay 1/3 each of the Resource Officer's cost until August. The school is attempting to get some grant money up to \$25,000. The school needs to cut \$622,000 out of their budget this year.

Motion by Rose, 2nd by Pieper to decline the funding for the Resource Officer's position for 2009 due to the lack of support from the other two entities.

Roll call Vote:

Ayes: Buckner, Krikke, Pieper, Rose, Wylie, Barron and Petruska.

Nays: None.

Motion CARRIED

Other Reports:

The following written reports were included in the agenda packets.

- Clerk's 2/5/09 report. The Gerald R. Ford Republican women have a \$1000 scholarship for any senior high girls. The deadline is April 1st. The council was updated on the current computer software Vista vs Windows XP.
- Treasurer's 2/12/09 report.
- Zoning Administrator's 1/29/09 report.
- January 6th and February 5th Planning Commission Minutes were distributed.
- Kent County Sheriff Department Quarterly Report for October 1st – December 31st.

The Planning Commission is recommending an amendment to the sign ordinance. A public hearing has been scheduled for March 5, 2009.

2009-24

APPOINTMENTS / RESIGNATION – None.

2009-25

FINANCE

There was discussion regarding payment to Marquette Rail due to the condition of the RR crossing at S. Main Street.

Motion by Pieper, 2nd by Krikke to approve payment of the bills in the amount of Forty-four thousand, Seven hundred forty-three and 16/100 (\$44,743.16) dollars ordering the retention of payment to Marquette Rail until the attorney is consulted.

Roll call Vote:

Ayes: Buckner, Krikke, Pieper, Rose, Wylie, Barron and Petruska.

Nays: None.

Motion CARRIED

The fertilization and Broadleaf weed control program for the village parks and office from Advanced Landscape Health Specialists, Inc. was reviewed. The price is the same as 2008 with the addition of the village offices which replaces the pre-payment discount.

Motion by Pieper, 2nd by Buckner to approve the Landscape Health Care Proposal with Advanced Landscaped Health Specialists, Inc. for the 2009 Season for Ball Creek Park, Leaver Park and 83 Spring Street for a total amount of One thousand, One hundred fifty and 00/100 (\$1,150.00).

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

A letter from Master Supply Company was reviewed that all invoices are to be paid by the 10th of the following month. The April, July and October meetings are held before the 10th of the month. The Village President will authorize payment.

2009-26

OLD BUSINESS - None.

2009-27

NEW BUSINESS

A. The council discussed waiving a sign fee for the Kent City Historical Society and decided that fees should not be waived. Mr. Rose volunteered to pay the fee.

B. **Motion** by Krikke, 2nd by Rose to adopt **Resolution No. 2009-03** Officially Declaring the Correct Street Name of Two Village Streets Within the Village of Kent City (State Street is Muskegon Street with directional references E. and W. and Ball Creek Road with directional references E. and W.)

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

C. **Motion** by Rose, 2nd by Barron to adopt **Resolution 2009-04** to Adopt the Village of Kent City Budget for March 1, 2009 – February 28, 2010.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

2009-28 ADJOURNMENT

The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Mary Portell, Village Clerk