

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
December 13, 2007
83 Spring Street, Kent City MI**

2007-143 The meeting was called to order at 7:00 p.m. by President Petruska.

Council members present: Merry Barron, Steve Buckner, Jill Krikke, John Petruska, Bert Rose and Sandy Wylie.

Council members absent: Tom Pieper.

Officers present: Mary Portell, Clerk and Darrell Rotier, Treasurer.

Others present: Mr. Morrie Seites.

2007-144 APROVAL OF MINUTES

Motion by Buckner, 2nd by Rose to approve the November 8, 2007 minutes as presented.
Vote: 6 Ayes; 0 Nays. Motion CARRIED

2007-145 PUBLIC TIME – Mr. Morrie Seites, inquired about regulations for over-night truck parking at Family Dollar. The village will investigate.

2007-146 CORRESPONDENCE – Charter Communications.

2007-147 APPROVAL OF AGENDA

Motion by Rose, 2nd by Buckner to approve the agenda as presented.
Vote: 6 Ayes; 0 Nays. Motion CARRIED

2007-148 PUBLIC COMMENT ON AGENDA ITEMS – None.

2007-149 REPORTS

A. Equipment Report – *Jill Krikke*.

Steve Buckner is working on the RPM's for the leaf box. Truck #719 – getting an estimate for the steering. Truck #717 - transmission is shifting too early. The council decided not to service the 784 International tractor.

B. Health & Safety Report – *Jill Krikke*

President Petruska reported that a plan is being written to determine the protocol for the village when assisting the Kent County Sheriff's department and the Fire Department during disaster situations. The quarterly safety inspection was done this week. An inquiry will be made regarding renewal of Hepatitis B shots.

C. Human Resource – *John Petruska*

Committee minutes from the November 23, 2007 meeting were reviewed.

Motion by Rose, 2nd by Barron to approve the amended Job Description for the Assistant to the Department of Public Works Manager.

Vote: 6 Ayes; 0 Nays. Motion CARRIED

Amendments: changed verbiage of salary to hourly, and specified that the job description includes emptying the basket of sewer waste and cleaning the park restrooms during open season.

Copies of the exit interview and letter of resignation from Mr. Greg Van Houten were in the agenda packets.

D. Sewer Administrator's Report – *Mary Portell*

- An inspection was completed at 32 Ball Creek [Kent City Lounge] to review possible adjustments in the user fee due to recent remodeling of the seating.
- The recipient of the lottery for the last goose hunt in January was Mr. Seites. The next sewer meeting was scheduled for January 9th at 8:00 a.m.

E. Street Administrator's Report –

- 149 E. Clark Street – Mr. Pieper will contact Mr. Chase to discuss depositing snow in the orchard.
- The Welcome Sign that was on E. Muskegon Street near the fire station will be placed in Leaver Park.

F. President's Report – *John Petruska*

- Community Resource Officer – A speed traffic survey is being planned. A high school student will be testing speeds in the village with radar guns for his Criminal Justice class.
- Crosswalk Caution Lights on N. Main Street – There were several requests from parents to install flashing lights at the school crosswalk on N. Main Street to alert motorists that there is a crosswalk. John presented a price of \$200.00 for lights and to put pylons down the center of the road.
- The proposed DDA Minutes from November 26, 2007, a revised estimate of projected costs for the streetscape project, and a memo from Prein&Newhof regarding borings that were taken of S. Main Street to determine the condition of the street were reviewed. There was discussion about the properties that are proposed to be included in the district. It is noted that the DDA Minutes will have a correction on page 1 – W. Muskegon Street. The revised estimated price of project is \$303,175.

G. Other Reports

The following written reports were in the council packets.

● Clerk's 12/5/07 report, Candidate Listing of the Presidential Primary, Ball Creek Park Walkway Project Budget. Mary explained the current agreement between the village and Kent City Lounge on their Entertainment License and the changes that have been made at the Liquor Control to separate the licenses.

Discussion of the laptop will be on the January agenda.

● Treasurer's 12/13/07 report. There was discussion about investments.

- The Zoning Administrator/Code Enforcer's 12/4/07 report.
- Proposed Planning Commission Minutes for 12/6/07.
- The Fire Department report for November.

The Yard Waste Policy was discussed. Some of some residents are not adhering to the policy after the DPW leaves a written notice. The current policy will be amended and approved at the January meeting – First Violation – Notice of Violation will be left. Second Violation – Notice that Service will discontinue for the season. (Trustee Krikke departed from the meeting.)

2007-150 APPOINTMENTS / RESIGNATIONS

- A. **Motion** by Rose, 2nd by Buckner to accept Joe Kurnik's resignation on the Planning Commission due his current address change.
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- B. **Motion** by Buckner, 2nd by Rose to appoint Mr. Ed Lain to fill the vacancy of Joe Kurnick's term on the Planning Commission.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

2007-151 FINANCE

Motion by Buckner, 2nd by Rose to authorize payment of the bills for the amount of Thirty-eight thousand, Three hundred one and 82/100 dollars (\$38,301.82).

Roll call Vote:

Ayes: Rose, Wylie, Barron, Buckner and Petruska.
Nays: None. Motion CARRIED

A Super Fleet charge application will be submitted to Speedway for two gas charge cards.

2007-152 OLD BUSINESS

- A. CDBG Project(s) for 7-1-08 / 6-30-09 The application is due January 21st.
- B. A committee of Sandy Wylie, John Petruska and Darrell Rotier will investigate contracting waste hauling in the village.

2007-153 NEW BUSINESS

- A. The council desired to continue with the same conditions of the current Franchise Agreement with Charter Communications, the new Uniform Video Service Agreement with automatically take effect.

2007-154 ADJOURNMENT

The president adjourned the meeting at 8:34 p.m.

Respectfully submitted,
Mary Portell, Village Clerk