

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
August 14, 2008
83 Spring Street, Kent City MI**

2008-100 CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 p.m. by President Petruska.

Council present: Merry Barron, Steve Buckner, Jill Krikke, John Petruska, Tom Pieper, Bert Rose and Sandy Wylie.

Council absent: None.

Officers present: Mary Portell, Clerk and Darrell Rotier, Treasurer.

Others present: Laurie Hekman (Advance Newspapers), Jennifer August (Village Deputy Clerk) and Mr. John Van Tholen (Green Valley Disposal Service, Inc.)

2008-101 APPROVAL OF MINUTES

Motion by Barron, 2nd by Rose to approve the July 10, 2008 regular minutes as presented.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

2008-102 PUBLIC TIME – No public comments.

2008-103 CORRESPONDENCE – Charter Communication.

2008-104 APPROVAL OF AGENDA

Motion by Pieper, 2nd by Buckner to approve the agenda with the following additions: Storm Easement, Goose Hunt, Moving Wall, and POW Resolution.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

2008-105 PUBLIC COMMENT ON AGENDA ITEMS - No comment.

2008-106 REPORTS

Beautification Report - Merry Barron

It was decided that annuals will be planted in the Welcome Sign flower boxes – perennials get too over grown.

Equipment Report – Jill Krikke and Bert Rose

Two repairs were done on the Chevy pickup truck: (1) the dash cluster was fixed (under warranty) and (2) the tow mode shifter was replaced.
#717 Truck – the dash cluster needs to be replaced (not under warranty).
#719 Truck – the steering is being fixed to turn sharper, and the control to open and close the tailgate is being replaced.

Health & Safety Report – Jill Krikke and Sandy Wylie

No report.

Human Resource – John Petruska, Tom Pieper & Sandy Wylie

The committee minutes from July 17th and July 31st were in the agenda packets.

Motion by Buckner, 2nd by Wylie to increase Jay Pike's hourly rate by 50 cents (\$.50) effective August 18, 2008 as recommended by the H.R. Committee (new hire (90-day) evaluation).

Written information was included in the packets that did not support paying council members for time served on committees.

By consensus of the council, the Deputy Village Clerk is authorized to work on the Loss Control Program (MIOSHA) a few hours per week per the H.R. Committee's recommendation, and will be monitored periodically. Jennifer estimated the program to take a year.

In reference to the July 31, 2008 minutes, the Deputy Village Clerk has 5.5 home hours billed since March 1st. Total hours worked since 03/01/08 are 332.75. Trustee Buckner suggested to the H.R. Committee that they reword Item 3.) at their next meeting.

By consensus of the council and effective immediately, the DPW/Sewer Lagoon part time position has been eliminated.

Sewer Administrator's and Storm Water Report – Mary Portell

The property owner of 7 E. Muskegon was notified to disconnect the eave trough from the sewer.

All repairs have been completed on the hydrant/gate valve at Lagoon #5.

Two groups will be hunting during the geese season at Lagoon #5.

An updated spreadsheet of the Sewer Replacement Fund was distributed – current balance is \$36,720.24.

The Zoning Administrator and Clerk are working on a zoning permit request to build a garage – the issue is that the structure would be located in the private easement of the Wynwood Estates Drainage District.

Street Administrator's Report – Thomas Pieper

The MDOT permits have been approved for the Kent City Festival Parade.

Waste Hauling Bids – Sandy Wylie & Bert Rose & John Petruska

Sandy Wylie reviewed the bid sheet from the waste haulers – there were 5 companies. The committee will schedule information meetings for the village residents and will make a recommendation at the September meeting.

President's Report – John Petruska

- A. Kent County Sheriff has been conducting traffic citations in the village.
- B. Prein&Newhof has scheduled a meeting at the village offices on August 19, 2008 to meet with MDOT regarding a grant for the streetscape project.
- C. P.A. 33 of 2008 the Michigan Planning Enabling Act is effective 9/1/2008. Our attorney is preparing ordinance amendments necessitated by the new statute. Proposed minutes from the Planning Commission meeting August 7th were distributed.
- D. Opening ceremony is at 6:30 p.m. in the Village of Sparta for the Veterans Moving Wall on 8-21-08.

Other Reports:

The following written reports / information were included in the packets.

- Clerk's 8/7/08 report. Restitution was paid for the 2007 damages at Leaver Park.
- Treasurer's 8/14/08 report.
- Zoning Administrator's August 1st report.
- Kent County Sheriff Department Quarterly Statistics Report for 6/30/08.

2008-107 APPOINTMENTS

Motion by Buckner, 2nd by Rose to appoint Dave Michell to fill the vacancy held by Charlie Portell on the Planning Commission, term ending April 13, 2011.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

2008-108 FINANCE

A. **Motion** by Pieper, 2nd by Buckner to approve payment of the bills for the amount of Forty thousand, One hundred one and 40/100 (\$40,101.40) dollars.

Roll Call Vote:

Ayes: Buckner, Krikke, Pieper, Rose, Wylie, Barron and Petruska.

Nays: None.

Motion CARRIED

B. **Motion** by Krikke, 2nd by Buckner to award the contract to Brouwer Tree Service for the amount of Three thousand, Nine hundred fifty and no/100 (\$3,950.00) dollars for tree work throughout the village.

Roll call Vote:

Ayes: Krikke, Pieper, Rose, Wylie, Barron, Buckner and Petruska.

Nays: None.

Motion CARRIED

C. **Motion** by Pieper, 2nd by Rose to award the contract to Whitetail Construction for the amount of Seven thousand, Five hundred twenty-four and no/100 (\$7,524.00) dollars for building repairs to the steel building at Rusco Road – Lagoon #5.

Roll call Vote:

Ayes: Pieper, Rose, Wylie, Barron, Buckner, Krikke and Petruska.
Nays: None. Motion CARRIED

There was discussion regarding the competitive pricing and bidding policy for dollar amounts that are under \$3000. Should the village use the same contractors or switch around with those on the bid list. The clerk stated some of the companies on the bid list are by their request – some we haven't used. A notation will be put on the list of those we have used.

D. **Motion** by Buckner, 2nd by Barron to authorize payment from the Local Street Fund to Denny's Excavating, Inc. for the amount of Three hundred fifty-four and 00/100 (\$354.00) dollars, to Williams and Works for the amount of One thousand, eight hundred thirty-eight and 66/100 (\$1,838.66) dollars and to authorize payment from CDBG for the amount of Three hundred ninety-four and 32/100 (\$394.32) dollars for Payment final payment for the walking path in Ball Creek Park

Roll call Vote:

Ayes: Rose, Wylie, Barron, Buckner, Krikke, Pieper and Petruska.
Nays: None. Motion CARRIED

E. **Motion** by Pieper, 2nd by Buckner to approve the tuition fee of Two hundred forty dollars (\$240.00) for Jay Pike to attend the Wastewater Stabilization Lagoon Course on September 16th, 17th and 18th in Lansing and to approve two nights stay at \$65.00/per night.

Roll call Vote:

Ayes: Wylie, Barron, Buckner, Krikke, Pieper, Rose and Petruska.
Nays: None. Motion CARRIED

2008-109 OLD BUSINESS – None.

2008-110 NEW BUSINESS

A. **Motion** by Pieper, 2nd by Buckner to adopt **Resolution No. 2008-12**
To Provide for the Designation of September 19, 2008 as POW/MIA
Recognition Day.
Vote: 7 Ayes; 0 Nays. Motion CARRIED

2008-111 ADJOURNMENT

Motion by Buckner, 2nd by Rose to adjourn at 9:07 p.m.

Respectfully submitted,

Mary Portell, Village Clerk
Village of Kent City