

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
April 10, 2008
83 Spring Street, Kent City MI**

2008-56 CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 p.m. by President Petruska.

Council present: Merry Barron, Steve Buckner, Jill Krikke, John Petruska, Tom Pieper, Bert Rose and Sandy Wylie.

Council absent: None.

Officers present: Mary Portell, Clerk and Darrell Rotier, Treasurer.

Others present: Steve Evink and Arnie Winell, KCBC.

2008-57 APPROVAL OF MINUTES

Motion by Rose, 2nd by Barron to approve the March 13, 2008 regular minutes with a change to add the word (change) before the word “zone” in the first sentence under Tim Grice’s comments on page 3.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

2008-58 PUBLIC TIME – No comment.

2008-59 CORRESPONDENCE

A. ITC Holdings Corp. – Vegetation management for electric utility companies.

B. Farewell Open House Invitation for Wally Delamater, Village of Lakeview DPW Director and Village Manager.

2008-60 APPROVAL OF AGENDA

Motion by Rose, 2nd by Buckner to approve the agenda with the following 6 additions and 2 deletions. Additions (1 & 2) Sewer: Kent City Baptist Church and 409 N. Main Street; (3) President’s Report: Clerk’s comments on 3-13-08 Public Hearing for the DDA Clarification; (4 & 5) Other Reports: Website and Ball Creek Park; (6) Beautification Report. Deletions (1) 4-7-08 DDA Minutes and (2) Item B. under Finance.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

2008-61 PUBLIC COMMENT ON AGENDA ITEMS - No comment.

2008-62 REPORTS

Equipment Report – *Jill Krikke and Bert Rose*

- A. Final quotes from Fillmore Equipment and Sparta Farm & Lawn Equipment were reviewed by the council regarding the purchase of a utility tractor, farm loader, rotary cutter, boom mounted mower. **Motion** by Rose, 2nd by Krikke to accept the quote from Fillmore Equipment, Inc. [John Deere] which includes all the equipment on the quote, for the amount of Sixty thousand, Five hundred twenty-five and no/100 (\$60,525.00) dollars with a contingency of Five hundred (\$500.00) dollars, to at least include the purchase of the backup alarm, and to accept the split payment option, \$15,500 out of the General Fund and \$15,500 out of the Sewer Fund, payable May of 2008 and May of 2009.

Roll call Vote:

Ayes: Barron, Buckner, Krikke, Rose, Wylie and Petruska.

Nays: Pieper.

Motion CARRIED

John Deere has a contract with the State of Michigan, Department of Management & Budget with the MiDeal Program, Michigan Act 431 of Public Acts of 1984. Trustee Pieper questioned if the bid procedure had been correctly followed.

Health & Safety Report – *Jill Krikke and Sandy Wylie*

- A. Mr. Pike has started his series of hepatitis B shots.

Beautification Report – *Merry Barron*

- A. Repairs and planting will begin on the flower planter for the sign on W. Muskegon Street.

Human Resource Report – *John Petruska*

- A. A new price structure was sent from ChoicePoint (CDL Drug/Alcohol testing).

Sewer Administrator's Report – *Mary Portell*

- A. Sewer Committee Meeting Minutes 4/2/2008
B. **Motion** by Pieper, 2nd by Wylie to authorize Mr. Jay Pike to attend the MRWA Lagoon Operations Course held May 20, 2008 at Clare for the amount of \$115.00.

Roll call Vote:

Ayes: Buckner, Krikke, Pieper, Rose, Wylie, Barron, and Petruska.

Nays: None.

Motion CARRIED

- C. **Motion** by Barron, 2nd by Rose to authorize that a draw will be approved on the Irrevocable Letter of Credit No 56 for Kent City Baptist Church subject to the village engineer's recommendation that the work was properly completed. An inspection meeting will be scheduled with the village engineer and KCBC engineer.

Vote: 6 Ayes; 0 Nays; 1 Abstain. Motion CARRIED

Mr. Winell presented a letter to the Clerk from Johnson Construction that required a signature. The specific inspections, and subsequent acceptance of the utility installations, conducted by representatives from the Village is in question and will be clarified.

- D. Afton & Sons Excavating has been contracted to construct the sewer pipe for the amount of One thousand, Six hundred fifty-eight and 75/100 dollars(\$1,658.75) for the connection at **409 N. Main Street**.

Street Administrator's Report – *Thomas Pieper*

- A. **Motion** by Buckner, 2nd by Barron to adopt **Resolution No. 2008-07** To Authorize Traffic Control for Memorial Day Parade 2008.
Vote: 7 Ayes; 0 Nays. Motion CARRIED
- B. The Michigan Transportation Asset Management Council reports for a 3-year plan were submitted. No information was submitted at this time for maintenance on the bridges and tubes might be a permitted structure.

Contract Waste Hauling – *Sandy Wylie & Bert Rose*

A proposed bid package will be presented for review by the council at the May meeting. A town meeting will be scheduled at a future date.

President's Report – *John Petruska*

- A. DDA Issues
- The next meeting is Monday, April 14, 2008 at 8:00 p.m.
 - Kent County Resolution 3-27-08-37 to opt out of the proposed capture regarding Public Hearing 3-13-08.
 - Senate Bills are being introduced that would create new options for DDA's.
 - Clerk Portell clarified that the DDA paid 54% of the sidewalk project on W. Muskegon Street that was done in 1992. Construction cost was (\$10,631) under budget and engineering / easement acquisition was \$4,517.90 over budget. Total project was \$6,113.10 under budget.
 - Clerk Portell clarified that the General Fund – not the DDA - paid the engineering fees to prepare the conceptual design and assisted with the MDOT grant application for streetscape improvements with Fleis and VandenBrink on June 14, 2001. The contract was for \$7,700 and did not exceed that amount.
- B. Leaver Park Fence – Our CDBG application for funding (\$6,000) is being reviewed for July 1, 2008 – June 30, 2009 projects. Upon approval, bids will be presented to construct a fence on the west property line to the south property line fence which includes putting the fence on

the west boundary line of the 16 ½ foot public alley being that part that was not vacated.

C. Village Office Improvements – A list will be presented at the May meeting.

D. Ball Creek Park walk way will start the first week of May with a completion date of May 31st.

(Trustee Bert Rose adjourned from the meeting.)

Other Reports:

The following written reports / information were included in the packets.

- Clerk's April 3rd report.
- Regulation of Certain Sales Act, MCL 422.211 et seq. ("GOB Act") governs all "going out of business" sales.
- Treasurer's April 10th report and Quarterly Report.
- Dept. of Treasury – fiscal stress indicator.
- Zoning Administrator's April 3rd report. (A letter of thanks shall recognize Charlie Portell for 21 years of serving on the Planning Commission / BZA Board.)
- BZA Proposed Minutes from March 18, 2008 and a training session is scheduled for next week.
- March, 2008 Fire Department Incident History.

Website – The village businesses shall be listed in the website.

2008-63

APPOINTMENTS / RESIGNATIONS

A. **Motion** by Buckner, 2nd by Wylie to appoint Rick Merdinzski as a member of the Board of Zoning Appeals, to reappoint Steve Potes on the BZA, to reappoint Darrell Rotier and Ed Lain on the Planning Commission with all terms expiring 4/13/2011.

Vote: 6 Ayes; 0 Nays.

Motion CARRIED

2008-64

FINANCE

A. **Motion** by Buckner, 2nd by Wylie to approve payment of the bills for the amount of Forty-one thousand, Nine hundred four and 18/100 (\$41,904.18) dollars.

Roll Call Vote:

Ayes: Krikke, Pieper, Wylie, Barron, Buckner, and Petruska.

Nays: None.

Motion CARRIED

2008-65

OLD BUSINESS – None.

2008-66

NEW BUSINESS

A. The Kent City Mobile Home Park Managers will be contacted regarding the conditions of their contract they have for garbage pick up – does it include grass pick up.

B. Motion by Buckner, 2nd by Wylie to reschedule the regular meeting to the third Thursday in May – May 15, 2008.

Vote: 6 Ayes; 0 Nays. Motion CARRIED

C. Three proposed projects were announced by West Michigan Regional Planning Commission:

- Safe Connections: Supervised Parenting and Safe Exchange Program by the YWCA West Central Michigan.
- To Reduce Substance Use & Abuse with Youth in Kent County.
- Construct parking and restroom facilities for the Frederick Meijer White Pine Trail Staging Area in Cedar Springs.

Mr. Steve Evink thanked the council members for their work on the committees, specifically the Equipment Committee and Health / Safety Committee, and for his raise.

The Historical Society will begin to move by the Library on May 18th.

2008-67 ADJOURNMENT

The meeting adjourned at 9:45 p.m.

Respectfully submitted,

Mary Portell, Village Clerk
Village of Kent City